

Annex No:	65	Article No:	15/8	Issue No:	4
Annex Title:	Events & Mass Gatherings Activity (Health services provision licensing)				

First: Definitions:

- **Event:** Inviting people (by the event organizer) to meet in a specific place and at fixed time to achieve a goal, whether this goal is to fulfill a specific purpose or to hold a national, sport, entertainment or other occasions.
- **Providing health services at events and mass gatherings for private health institutions:** An additional activity granted only to hospitals, public medical complexes, and ambulance transport service centers according to specific conditions and regulations in order to provide a set of health services and ambulance transportation to people attending the event or mass gathering.
- **Medical point:** A temporary medical post/room equipped with necessary medical personnel and equipment to handle stable and unstable cases before transporting them to the nearest hospital.
- **Ambulance team:** A team consists of (2) qualified paramedics with an equipped ambulance.
- **Patrolling/mobile team:** A team consists of (2) paramedics walking on foot or using a golf cart equipped with a stretcher, that can arrive and transport cases anywhere in the event site.
- **Salem Tool:** An event health risks assessment tool that is used to determine the minimum medical personnel and equipment needed.
- **Medical director/Technical supervisor:** A consulting physician or senior registrar in emergency medicine, responsible for medical planning (before the event), supervising, monitoring the entire event and responsible for determining case management pathway/methodology, patient transportation, and coordination with the receiving hospitals based on eligibility and medical insurance coverage, communication and escalation plans, and sharing the final report of the medical services provided at the event (data and statistics).

Second: Medical Services Provided at the Event:

- 1- Pre-hospital emergency medical services.
- 2- Urgent medical services, which include examination and treatment.
- 3- Ambulance transportation.
- 4- Health awareness and preventive campaigns.

Third: Technical Specifications and Equipment for Medical Point Sites:

- 1- Should be near the building entrance, exit, or emergency exit. With easily accessible pathway to the ambulance location.
- 2- Can accommodate two beds in addition to medical and other basic equipment (desk, chairs, refrigerator, shelves, door with lock, etc.).
- 3- The essential installations (washbasin, electrical outlets, and conditioning).
- 4- W.C. availability.

- 5- Signboards to the medical point.
- 6- A pathway for suspected respiratory cases. Should be equipped to handle infectious and isolation cases.
- 7- Ensure patients privacy.
- 8- A suitable patients' reception/registration and waiting area.
- 9- Availability of health record system.
- 10- A separate break room/lounge for the medical team.
- 11- A designated medical wastes room for all medical points at the event site if the event has more than one medical point.
- 12- A suitable room to store medical supplies and equipment at the event site if the event has more than one medical point.

Fourth: Medical Personnel:

1. Medical Point:

- At least (1) emergency medicine registrar, classified and registered in the Saudi Commission for Health Specialties.
- At least (1) nurse or emergency medical services specialist (paramedic), classified and registered in the Saudi Commission for Health Specialties.

*In case there is more than one medical point, an emergency medicine registrar at one medical point is sufficient, with a general practitioner physician available at each of the other medical points, provided that he shall have a valid certificate of one of the medical courses (ACLS, ATLS, ITLS, or PHTLS).

2. Ambulance Team:

- (2) Emergency medical services specialists (paramedics), classified and registered in the Saudi Commission for Health Specialties.

3. Patrolling/mobile team:

- (2) Emergency medical services specialists (paramedics), classified and registered in the Saudi Commission for Health Specialties.

Fifth: Application Requirements for Adding the Activity:

- 1- Approval of the licensing/permitting government agency for the event.
- 2- Fill out the event documentations form (attached).
- 3- Specify the dates, times, and locations of the event.
- 4- Fill out Salem Tool form.
An electronic version is available via:
<https://gcmgm.moh.gov.sa/Tools-Resources/Pages/Salemtool.aspx>
- 5- Send the completed Salem Tool form to the Regional Health Affairs Directorate in order to determine the required medical resources after the final assessment.
- 6- Attach a copy of the agreement contract with the event organizer regarding the provision of health services.

- 7- Attach a list of the medical personnel working in this event along with their professional licenses.
- 8- Attach a copy of the ambulance registration/license, provided that the vehicle model is not more than 5 years old.
- 9- Pledge to immediately close the activity when the event ends.

Sixth: The Main Requirements for Providing Health Services at Events & Mass Gatherings:

- 1- Providing medical points at the event site equipped with necessary medical equipment, in which the number of these points shall be adequate to the event size according to Salem Tool assessment.
- 2- Providing qualified medical personnel that are adequate to the event size according to Salem Tool assessment.
- 3- Providing advance ambulance type that are equipped and conformed to approved specifications/standards and contain all the medical supplies.
- 4- Providing a technical supervisor for the event as follows:
 - A. Emergency medicine senior registrar as a technical supervisor of the event if the attendees are less than 10.000.
 - B. Emergency medicine consultant as a technical supervisor of the event if the attendees are 10.000 or more.

* Temporary contracting/deployment service of an emergency medicine consultant or senior registrar is permitted (if they are unavailable in the health institution) to supervise the event in accordance with the requirement No. 4 above.

Seventh: General rules:

- 1- This activity shall subject to the Private Health Institutions Law and its regulations issued by the Royal Decree No. M/40 dated 3/11/1423 H.
- 2- The private health institution shall submit a separate request to add an activity for each event, provided that the duration of the activity approval shall be effective during the event and shall expire after it ends.
- 3- The number of medical points, ambulance teams, patrolling/mobile team, and medical personnel shall be determined according to Salem Tool assessment, and the private health institution shall comply to provide the required numbers.
- 4- Receiving follow-up cases and appointments at the medical points are not allowed.